

**I. Procedures**

**A. Call to Order 5:00 PM**

***Chairman Massey called the meeting to order***

**B. Pledge of Allegiance**

**C. Roll Call**

**Present:** Chairman Massey, Commissioner Moede, Commissioner Mason, Commissioner Leslie, and Commissioner Hastings. Absent: Vice-Chair Brutvan

**D. Adopt Agenda**

**Motion:** To adopt the agenda as presented.

**Approve:** Approved.

**Moved by:** Commissioner Moede **Seconded by:** Commissioner Hastings  
*Motion passed unanimously*

**E. Approval of Minutes: June 15, 2023**

**Approve Minutes**

**Motion:** To approve the minutes of June 15, 2023

**Approve:** Approved.

**Moved by:** Commissioner Moede **Seconded by:** Commissioner Mason  
*Motion passed unanimously*

**CONTINUATION – GENERAL PLAN**

**City Staff will present a preliminary draft with updated maps and information about the General Plan Update and share comments received from adjoining agencies for the 2023 GENERAL PLAN UPDATE.**

*City Manager Pettit addressed the Commissioners regarding the Preliminary General Plan, explaining that this is a continuation of the General Plan update. City staff sent the preliminary general plan out to adjoining agencies, including;*

**Coconino County-** County Manager (Steve Peru) - Thanks, Joanna Dahm, for sharing the city's general plan. He forwarded it to Jay Christelman, the county Community Development Director, for review and comments. He also copied Supervisor Matt Ryan. Jay Christelman thanked us for providing the document,

*He stated he had no concerns with the document and cc'd additional planning staff.*

**Williams Unified School District**-Eric Evans-Superintendent, No Response,  
**North Country Healthcare**-Sherri Milton-Clinic Supervisor Acknowledged receipt and stated she would pass it on to the Clinic Board.

**Kaibab Forest Service**-Debra Malay- Thanked us and had no comment

**Coconino Community College**- No response

**NAGOG**- Mr. Fetzer-No response, Jennifer O'Connor-No response

**ADOT**-Mr. Foley-No Response,

**AZ Game and Fish**-Larry Phoenix-No Response.

*What you see in front of you is the preliminary draft with updated maps. Staff can take any additional comments or concerns from Commissioners regarding the preliminary general plan. Our next meeting will be in September, where we will be looking for a recommendation to move to the City Council. Staff have reviewed this plan numerous times. The Final Draft will be presented to the City Council at the November 9<sup>th</sup> meeting. It will be placed in the Council's boxes about a month ahead of time for them to have time to review.*

*Commissioner Mason directs attention to page 18 and questions the number of hotels listed as 55 and 4 RV Parks. Commissioner Mason states there are 22 hotels and 5 RV Parks. City Manager Pettit states that the number came from our Waste Water Study, and he will follow up and double-check the numbers. Commissioner Mason asks about having the Short-Term rental numbers in the General Plan. Joanna Dahm, Executive Assistant, states that the number of short-term rentals is listed within the document. Commissioner Moede asks if the city will follow suit with the newly passed Coconino County short-term rental ordinance and amend the city ordinance. City Manager Pettit states we do not have plans to amend the city ordinance; however, it may be revisited in a year or so.*

*Commissioner Manson directs attention to page 19 and questions AMTRAK listed as stopping in Williams. He states that AMTRAK does not service Williams anymore. City Manager Pettit states AMTRAK still has the option to stop if they choose, so staff decided to leave it in.*

*Commissioners ask if the public has anything to say concerning the General Plan. Robyn Eckels stated she had not had a chance to look at it, so at this time, she had nothing. City Manager Pettit stated she could email any comments and questions to City Staff.*

*Chris and Angela Sadler introduced themselves and stated they had lived here for two years and intended to read the document thoroughly before commenting.*

*Chairman Massey asks if the housing assessment is completed and if they will receive copies. City Manager Pettit said yes, they will be emailed; commissioners can stop by City Hall to pick up a hard copy if they wish.*

**Motion:** To adjourn

**Approve:** Approved.

**Moved by:** Commissioner Moede **Seconded by:** Commissioner Leslie  
*Motion passed unanimously*

**II. ADJOURN: 5:15 PM**

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Brad Massey, Chairman

ATTEST

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Joanna Dahm, Executive Assistant